

CAMPUS SECURITY AUDIT CHECKLIST

Name of the Institution: P.A.C.Ramasamy Raja Polytechnic College
K R Nagar Post
Rajapalayam – 626 108

S. No.	Campus Security Details	Yes/No	Remarks
1	Is the entire campus enclosed with a compound wall?	YES	
2	Is the perimeter of the college secured with fencing?	YES	
3	Are the gates monitored throughout the day? Number of Gates:	YES	Number of Gates: 03
4	Whether the securities are trained personnel? Number of Securities:	YES	Number of Securities: 04
5	Have there been any security problems in the past? (Issues of weapons possession, vandalism, theft?)	NO	
6	Whether local patrolling by security personnel is done daily?	YES	
7	Do you have sufficient number of CCTV cameras installed and functional at all strategic locations with proper control room for analysis and monitoring?	YES	
8	Number of CCTV Cameras:	26	
9	Whether secluded and unsupervised spots within the campuses are covered with adequate lighting?	YES	
10	Do you have a key system in place? How many keys to the building? How many keys to classrooms?	YES	Keys to the Building: 35 Keys to the Classrooms: 20

S. No.	Campus Security Details	Yes/No	Remarks
11	What hours does the Helpdesk staff work? <ul style="list-style-type: none"> ➤ In-person ➤ Online ➤ Through Phone 	<ul style="list-style-type: none"> ➤ YES ➤ Under Development ➤ YES 	<ul style="list-style-type: none"> ➤ 9.00 am to 5.00 pm ➤ -- ➤ 9.00 am to 5.00 pm
12	How many complaint boxes are installed?	01	
13	Whether all the complaints are documented and resolved?	YES	
14	Is there a visitor procedure? Is it enforced and do you maintain documentation?	YES	
15	Is there any proper monitoring system for workers involved in various services such as Plumbers, Electricians, Construction workers?	YES	
16	Do students have ID cards or other identification, which is always in plain view? Is this enforced?	YES	
17	Do all employees have I.D. cards?	YES	
18	Do you have the local police monitor the campus after hours?	YES	
19	Have the local police visited the campus and become familiar with the campus layout?	YES	
20	Are the students aware of college discipline codes? Are parents aware? How are they made aware?	<ul style="list-style-type: none"> ➤ YES ➤ YES ➤ Programs & Meetings 	<ul style="list-style-type: none"> • Induction Programs • Parent-Teacher meetings
21	What is the college's knowledge about the surrounding neighborhoods or areas around the college?	GOOD	
22	Is the main entrance to the college easily recognized?	YES	
23	Is adequate exterior lighting provided as to eliminate all dark areas?	YES	

S. No.	Campus Security Details	Yes/No	Remarks
24	Are shrubs and trees trimmed as to minimize hidden areas on campus?	YES	
25	Are all items removed from outside the buildings and near exterior fences that could be used for breaking in or standing and climbing on? (i.e. Ladders, lumber, trash containers, etc.)	YES	
26	Are hidden areas of the college fenced in? (i.e. courtyards, areas not visible from the front)	YES	
27	Is the campus located in a residential area? Commercial area?	Residential Area	
28	Are all classroom / portable doors capable of being locked from the inside?	NO	
29	Do emergency lights work in the halls?	YES	
30	Are parking passes / tags issued with the procedures in place to revoke parking passes?	NO	
31	Whether the hostel is monitored by authorised wardens?	YES	
32	Whether the proper monitoring system is maintained in hostels?	YES	
33	Whether all the faculty and students have downloaded the "KAAVAL UTHAVI" App and DRUG FREE TN" App?	YES	Partially

Date: 09-12-2025

Place: Rajapalayam

Signature and Seal of the Head of the

P. Rajaram
09/12/25

institution
PRINCIPAL

P.A.C. Ramasamy Raja Polytechnic College
Kumarasamy Raja Nagar Post,
Rajapalayam - 626 108.

Signature and Seal of the Police Officer
from nearby Police Station

C. Jeyaraj
09/12/25

INSPECTOR OF POLICE
SOUTH POLICE STATION
RAJAPALAYAM,